

Departmental/Unit Self Assessment and Action Plan

Department or Unit Name: Completed By:
 Program Name: Date:

NCA Level 2 Assessment Criteria	Meets Level 2 Criteria? Y or N	Action Steps to get to Level 2	Timetable for Action Steps (see base NCA time chart)	Steps Taken as Scheduled? (Yes/No) If no, explain at bottom	Assistance Requested? (Yes/No) If yes, specify at bottom
1. Goals : * The Program has specific student learning or student service goals. These goals reflect the discipline or service area professional standards	Yes	completed	Fall 2003	Yes	no
2. Outcomes : * Outcomes that are directly measurable are defined for each goal.	yes	1. Use rubric for measuring outcomes 2. Collect data	Spring 2004 Spring 2005	Yes	no
3. Research Completed : * Research is systematically conducted to evaluate success or failure in achieving student learning or service outcomes.	yes	1. Identify specific course (eg.UST 800 and Ust 803) 2. Examine student papers, presentation and written skills. 3. Use rubric to measure and collect data	Spring 2004	Yes	no
4. Findings : * Research results are analyzed and interpreted; findings are determined.	yes	1. Grade assignments 2. Tabulate rubric 3. Analyze data and record findings	Spring 2004	yes	no
5. Review Process : * Findings are discussed and reviewed by appropriate groups and individuals; recommendations are made for action.		PhD program committee will review findings and suggest steps for continuous improvement	fall 2004	yes	no

<p>6. Actions : * Recommendations are acted upon.</p>		<p>committee will bring suggestions to PhD faculty</p> <p>based of findings faculty will institute curricular changes</p>	<p>Fall 2004-Spring 2005</p>		
<p>7. Improvement : * Actions result in documented improvements in student learning or services.</p>		<p>data will be continuously collected, reviewed, and tracked for improvements</p>	<p>AY 04-05</p> <p>AY 05-06</p>		

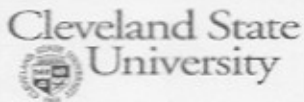
Comments:

The PhD faculty created rubric measures for the comprehensive exam, prospectus, and dissertation materials. Upon the completion of each the faculty score the product. The data is collected and used for discussion among the faculty. The faculty will make collectively discuss curriculum issues and make appropriate decisions.

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Program Assessment Report

Department or Unit Name:	Department of Urban Studies	Completed By:	Krista Vedegys-Duhigg
Program Name:	PhD in Urban Studies and Public Affairs	Date:	10/15/2002
Goal #2	Develop in each student methodological and statistical skills necessary to read and understand urban related academic research and carry out routine quantitative urban-research.		

Outcome Measures	Research Completed	Findings	Review	Actions
#1 ability to conduct empirical research	AY 2002-2003 AY 2003-2004 AY 2004-2005	comprehensive exams Prospectus dissertations	faculty in each concentration Dissertation/prospectus committee meetings	discuss in PhD faculty meetings
#2 ability to comprehend urban-related academic research	AY 2002-2003 AY 2003-2004 AY 2004-2005	comprehensive exams Prospectus dissertations	faculty in each concentration Dissertation/prospectus committee meetings	discuss in PhD faculty meetings
#3 ability to carry out quantitative urban research	AY 2002-2003 AY 2003-2004 AY 2004-2005	comprehensive exams Prospectus dissertations	faculty in each concentration Dissertation/prospectus committee meetings	discuss in PhD faculty meetings