

Department or Unit Name:	Urban Studies	Completed By:	Kriste Vedegys-Duhigg
Program Name:	Ms in Urban Studies	Date:	25-May-04

NCA Level 2 Assessment Criteria	Meets Level 2 Criteria? Y or N	Action Steps to get to Level 2	Timetable for Action Steps (see base NCA time chart)	Steps Taken as Scheduled? (Yes/No) If no, explain at bottom	Assistance Requested? (Yes/No) If yes, specify at bottom
1. Goals : * The Program has specific student learning or student service goals. These goals reflect the discipline or service area professional standards	yes	completed	Fall 2003	Yes	no
2. Outcomes : * Outcomes that are directly measurable are defined for each goal.	yes	1. Created rubric form to measure learning outcomes for the exit project requirement	end of each semester beginning with fall 2003	Yes	no
3. Research Completed : * Research is systematically conducted to evaluate success or failure in achieving student learning or service outcomes.	yes	1. Identified specific learning outcome and complete rubric form to measure. 2. Examine student exit projects 3. Collect data by using rubric form created	end of each semester beginning with fall 2003	yes	no
4. Findings : * Research results are analyzed and interpreted; findings are determined.	yes	1. Grade the exit projects 2. Tabulate rubric 3. Analyze and record findings	end of each semester beginning with fall 2003	yes	no
5. Review Process : * Findings are discussed and reviewed by appropriate groups and individuals; recommendations are made for action.	yes	data collected is shared with the Program faculty. The faculty discuss needs for the program. And Suggest steps for improvement	end of academic year	yes	no
6. Actions : * Recommendations are acted upon.	yes	curricular committee proposes changes to faculty. Faculty discuss and make decisions	end of academic year	yes	no
7. Improvement : * Actions result in documented improvements in student learning or services.	yes	data to be continuously collected, tabulates, reviewed and track for improvements	each academic year	yes	no

Comments:

the Spring of 2004 the MSUS curricular committee proposed expanding the program due to a larger need for specialization within the economic development area. The curriculum was reviewed and restructured. The faculty approved the changes and they will be instilled for the 04-05 academic year.

Program Assessment Report

Department or Unit Name: Completed By: Program Name: Date: Goal # 1

Outcome Measures	Research Completed	Findings	Review	Actions	Improvements
knowledge of theoretical perspectives and applied research methods	December of 2002 May of 2003 August of 2003 December of 2003 May of 2004	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	
skills of theoretical perspectives and applied research methods	December of 2002 May of 2003 August of 2003 December of 2003 May of 2004	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	
values of theoretical perspectives and applied research methods	December of 2002 May of 2003 August of 2003 December of 2003 May of 2004	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	



Program Assessment Report

Department or Unit Name:	Urban Studies	Completed By:	Kristle Vedegys-Duhigg
Program Name:	MS in Urban Studies	Date:	20-May-04
Goal #2	Professionally educate students wishing to pursue careers in economic development, urban ecology, law and public policy, organizational leadership, or urban policy analysis		

Outcome Measures	Research Completed	Findings	Review	Actions	Improvements
knowledge of chosen specialization/concentration	December of 2002 May of 2003 August of 2003 December of 2003 May of 2004	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	
skills to be successful within students chosen specialization/concentration	December of 2002 May of 2003 August of 2003 December of 2003 May of 2004	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	
understand values of the chosen specialization/concentration	December of 2002 May of 2003 August of 2003 December of 2003 May of 2004	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	



Program Assessment Report

Department or Unit Name:
 Completed By:

Program Name:
 Date:

Goal # 3

Outcome Measures	Research Completed	Findings	Review	Actions	Improvements
obtain knowledge to be a strong leader	December of 2002 May of 2003 August of 2003 December of 2003	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	
learn skills of strong leadership	December of 2002 May of 2003 August of 2003 December of 2003	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	
gain and understand values of a strong leader	December of 2002 May of 2003 August of 2003 December of 2003	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	



Program Assessment Report

Department or Unit Name:
 Completed By:

Program Name:
 Date:

Goal # 4

Outcome Measures	Research Completed	Findings	Review	Actions	Improvements
Ability to read, understand, research and carry out a collective research project within a specialization	December of 2002 May of 2003 August of 2003 December of 2003	complete exit project assesment form	report and discuss at faculty meetings	use data to adjust curriculum	