



# Cleveland State University

## School of Nursing

Dear Prospective Graduate Nursing Student:

Thank you for your interest in Cleveland State University and the School of Nursing. The Nursing Program at Cleveland State University is small and selective, providing students with the opportunity to work with a caring and supportive faculty who are recognized experts in their field of specialization. The School of Nursing offers three interdisciplinary graduate certificates in partnership with other departments within the University:

### **Nursing Education Certificate**

The Graduate Certificate in Education provides nurses the skills needed for the education and clinical supervision of both student nurses and professional nurses in clinical settings. Holders of this certificate may seek employment in schools of nursing, continuing education programs, and in organizational and leadership education programs in health care facilities. This program begins in the Fall Semester of every year. For more information, please visit the School of Nursing website: <http://www.csuohio.edu/nursing/>

### **School Nurse Licensure Preparation Certificate**

The School Nurse program prepares nurses to apply for licensure through the Ohio Department of Education as a School Nurse. Offered in cooperation with the College of Education and Human Services, the curriculum is aligned with the National Association of School Nurses Roles and Standards. This program begins in the Fall and Summer Semesters of every year. For more information, please visit the School of Nursing website: <http://www.csuohio.edu/nursing/>

### **Gerontological Studies Certificate**

This interdisciplinary certificate is designed to assist students in developing careers in fields that provide services for the growing population of older adults. Courses are offered in three specializations: clinical/intervention roles, gerontological policy/program development, and academic/applied research. For more information, contact the Department of Health Sciences (216) 687-3567.

If you have not already applied to Cleveland State University, you may do so at <http://www.csuohio.edu/gradcollege/admissions/apply.html>. You will find the Application for Admission there and additional information on the graduate admissions process. You may also contact the Graduate Admissions Office at (216) 687-5599.

If you have any questions about the Graduate Nursing Program, please feel free to contact us on our main line at (216) 687-3598 and ask to speak to the Graduate Nursing Program Recruiter/Advisor.

Thank you again for your interest in Cleveland State University and the School of Nursing. We look forward to working with you!

Attachments

*engagedlearning*<sup>™</sup>

*Mailing Address:* 2121 Euclid Avenue, JH 238 · Cleveland, Ohio 44115-2214



## Cleveland State University

School of Nursing

# Graduate Certificate Application Checklist

*This checklist is for your information only. **Do not** submit this with your application materials. Please read carefully to make sure you have met the application eligibility requirements for the graduate certificate program and have submitted ALL application materials.*

**In order to be *eligible* to apply you must have completed the following:**

### Nursing Education Certificate

- Bachelor's degree in Nursing with a minimum cumulative GPA of 3.0
- A valid, active license as a Registered Nurse in your US state of residence

### School Nurse Licensure Preparation Certificate

- Bachelor's degree with a minimum cumulative GPA of 3.0
- A valid, active license as a Registered Nurse in Ohio

### Gerontological Studies Certificate

Contact the Department of Health Sciences for application forms and instructions. Do not use this form.

### Application Materials

- College of Graduate Studies Application for Admission
- \$30 College of Graduate Studies Application Fee
- CSU School of Nursing Application
- Official transcripts from **all** postsecondary educational institutions
- School of Nursing Statement (*see School of Nursing Application*)

### **Deadlines:**

April 1 for Fall

February 1 for Summer (School Nurse Licensure Preparation only)

Applications received after the deadline may be considered on a space-available basis. No applications will be considered after July 1 for Fall Semester, or April 1 for Summer Semester.

For further information on the University's admission process and a graduate application form, visit the CSU Graduate Admissions Office website at <http://www.csuohio.edu/gradcollege/admissions/apply.html>.

For more information about the Graduate Nursing Program and the School of Nursing's admission process, please contact the Graduate Nursing Recruiter/Advisor at (216) 687-3598.



# Cleveland State University

## School of Nursing

### Application for Admission Graduate Certificate Programs

#### I. PERSONAL INFORMATION

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Last Name	First Name	Middle Initial	Former Name(s)
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Street Address	City	State	Zip
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Telephone # (H/W/C)	Telephone # (H/W/C)
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Email Address (H/W)	Email Address (H/W)
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RN License #	State	Expiration
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Place of Employment	Unit/Department	Position
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#### II. ENROLLMENT PLANS

The certificate in which I am interested is

School Nurse Licensure Preparation

Fall \_\_\_\_\_

Summer \_\_\_\_\_

Nursing Education

Fall \_\_\_\_\_

*Students interested in the Gerontological Studies Certificate should contact the Department of Health Sciences for application instructions.*

#### III. ESSAY

Please submit a typed, one-page statement explaining why you are pursuing this course of study, and how it will help you advance your career and your profession.

*Instructions for formatting the essay may be found on the School of Nursing's website in the Graduate Programs FAQ.*

Name: \_\_\_\_\_

#### IV. PROFESSIONAL REFERENCES

Please provide contact information for two (2) professional references (professors, supervisors, or colleagues).

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### V. ADDITIONAL INFORMATION

You MUST include your NAME on the top of each page. DO NOT staple pages together, as each page of the application packet will be scanned electronically into the Graduate Admissions database for distribution to the School of Nursing's Admissions, Progression, & Academic Standards Committee. Note that applications are only valid for one calendar year.

#### VI. APPLICANT CERTIFICATION

I certify that the information provided herein is true and complete to the best of my knowledge. I understand that it is my sole responsibility to provide Cleveland State University with all required application materials and fulfill all requirements necessary for admission. In signing below, I also give permission for the School of Nursing Graduate Admissions Committee to contact my references.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Completed certificate-seeking applications must be submitted by **April 1** for Fall.  
Completed certificate-seeking applications must be submitted by **February 1** for Summer.

Applications received after the deadline may be considered on a space-available basis. No applications will be considered after July 1 for Fall Semester, or April 1 for Summer Semester.

All application materials must be submitted to

**Admissions Processing  
Cleveland State University  
2121 Euclid Avenue, KB 1400  
Cleveland, OH 44115-2214**

*Cleveland State University is committed to the principle of equal opportunity in employment and education. No person at the University will be denied opportunity for employment or education or be subject to discrimination in any project, program or activity because of race, color, religion, national origin, sex, age, sexual orientation, handicap or disability, disabled veteran, Vietnam era veteran or protected veteran status.*