



GRADUATE COUNCIL

Minutes of Meeting Held on May 1, 2012

Present: Dean Zhu, Professors Medina-Rivera, Zhou, Talu, Ray, Bubenik, Pettey, Spicer, Delgado, Marino, Bagaka's

Absent/Excused: Professors Shelton, Dixit, Harper, Monaghan, Zhao, Shukla, Foster, Mensforth, Thornton

Guests: Professor Crystal Weyman

Dean Zhu called the meeting to order at 2:04 p.m.

1. Approve Agenda – The Agenda was approved as presented

2. Approve minutes from April 16, 2012 meeting - The minutes were approved as written.

3. New Business

❖ Graduate Council meeting dates for 2012-2013

- i. Setting meeting times for the 2012-2013 academic year was discussed, based on a Council member's request from April's meeting
- ii. Using Mondays – Thursdays, alternating days, could allow all Council members to attend at least *most* meetings. Using only a Tuesday/Thursday or Monday/Wednesday schedule could exclude members teaching on those days
- iii. Even though schedules might change in the second semester, a schedule will be set in the fall for the entire academic year.
- iv. Council members will be polled in late August, via email, for their availability; from this information Council meeting dates will be established and circulated

4. Continuing Business

❖ Graduate Faculty Guidelines revisions, new draft

- i. The Graduate Faculty Guidelines draft has been circulated to Deans, college faculty, and at the recent Graduate Faculty meeting.
- ii. Most feedback has been positive and most concerns have been addressed, including factors that affect only the Law School.
- iii. Requests for exemptions will be reviewed by either the Graduate Dean (urgent requests) and by Graduate Council.
- iv. Reciprocity agreements with other universities will need to be honored

- v. Two grammatical changes were made to the draft as follows:
 - including the word “; and” to clarify the division of requirements in each Level, and
 - the word “free-standing” will be added to “Schools” in the General Provisions, second bullet.
- vi. Dean Zhu is investigating what the next steps will be to continue in Fall 2012

5. Graduate Council Representation & Standing Committees – Available reports

- a. Faculty Senate – No report
 - b. University Admissions & Standards – No report
 - c. College of Graduate Studies’ Admissions & Standards – No report
 - d. University Curriculum Committee – No report
 - e. Graduate Faculty Review Committee – No report
 - f. Petitions Committee – The Committee has met and handled approximately 24 petitions
 - g. Grade Dispute Committee – No report
 - h. Program Review Committee – No report
 - i. University Research Council Committee
 - The Committee evaluated the Faculty Research Development (FRD) applications and funded 7 of 11. These awards are capped at \$20,000.
 - The Committee evaluated the Doctoral Dissertation Research Expense Award applications and funded 18 of 23. These awards are capped at \$5,000.
 - If the award is only for one year, a Council member suggested making the award for a longer period of time since doctoral research will take longer than a one year period.
- 7. Next Meeting:** Last meeting of the academic year. The next meeting will be scheduled at a future date. Dr. Zhu thanked those that have served on Council this year and will not be returning.
- 8. Adjournment:** The meeting adjourned at 2:45 p.m.