



## GRADUATE COUNCIL

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**Minutes of Meeting Held on March 5, 2013**

- Present:* Professors Zhou, Wang, Monaghan, Boboc, Sridhar, Medina-Rivera, Ziolek, Regoeczi, Rutar, Bubenik, Resnick, Bagaka's, Schultheiss, and Dean Zhu
- Absent/Excused:* Professors Talu, Plecnik (sabbatical replacement for Ray), Pettey, Shukla, Spicer, Chieh-Chen Bowen, Thornton
- Guests:* Ann Bauer, Catherine Hansman (CASAL, Education), Dennis Keating (MUPDD, Urban), Timothy DeGroot (Management, Business)

Dean Zhu called the meeting to order at 2:05 p.m.

1. **Approve Agenda** – The Agenda was approved as written
2. **Approve minutes from February 11, 2013 meeting** - The minutes were approved as written.
3. Due to a faculty guest's need to leave early, Dr. Zhu suggested a revision to the order of items discussed.
4. **New Business**
  - ❖ The College of Urban Affairs is proposing a new certificate, Historic Preservation
    - i. This is proposed in response to the 2012 mitigation agreement between CSU and the City of Cleveland. A need has been identified by external collaborators and support letters have been included.
    - ii. The certificate includes four courses for 16 credits (UST 476/576, UST 478/578, elective, one new course).
    - iii. One core course UST 478/578 will change its title *from* Sacred Landmarks *to* Contemporary Issues in Historic Preservation.
    - iv. A new course will be included, UST 580 Conservation Techniques for Historic Preservation.
    - v. **The motion was made to approve the new certificate, which passed unanimously.**
  - ❖ The department of Management is requesting a change of prefix for all graduate courses *from* MLR *to* MGT since the department changed its name last year.
    - i. Labor Relations is still a topic for courses, but Management is becoming the department name of choice across the country.
    - ii. A Council member asked if the Law courses were cross listed with the Law School. The answer was that they are not, but it is a point to consider.
    - iii. **A motion was made to approve the change in prefix and the motion passed unanimously.**

- ❖ The College of Graduate Studies is starting a graduate recruitment initiative using Hobson's Connect, a customer relationship management software, currently being used for undergraduates.
  - i. Associate Dean Schultheiss has been coordinating this effort and explained the process thus far and the plans moving forward.
    - A contract has been signed with Hobson's for graduate enrollment.
    - The College will be hiring a Director of graduate recruitment to work with each College and Marketing to help recruit and retain students.
    - Council members expressed concerns including: the University initiative presently focusing on undergraduate students, graduate programs already at capacity, and not being able to offer monetary assistance for international students that might be recruited, for conferences or research.

## 5. Continuing Business

- ❖ The CASAL department is proposing a new degree, Master of Education in the Education of Medical & Health Professionals. In response to Graduate Council's feedback on previous visits, the following revisions have been included.
  - i. The degree was originally targeted in collaboration with the Cleveland Clinic, but the revisions include expanding to the surrounding area and the state of Ohio. Supporting letters are included from the School of Nursing, the College of Sciences & Health Professions, MetroHealth System, and NEOMED (Northeast Ohio Medical University).
  - ii. The title has been established as a Master's of Education in the Education of Medical and Health Professionals
  - iii. The 700-level courses in the original proposal will change numbers to 500-level numbers in response to the recent directive concerning 700 numbered courses not appropriate for Master's students.
  - iv. **A motion was made to approve the proposal for a new Master's degree in Education in the Education of Medical & Health Professionals. The motion was approved unanimously.**
  
- ❖ A final draft of the memo concerning 700/800 level courses not being appropriate numbering for Master's students was circulated via email. Hearing no objections to the memo, it will be sent out to all Deans, Associate Deans and Chairs.
  
- ❖ Dr. Zhu discussed paper vs. electronic copies of theses and dissertations at the Deans' Council. The Deans had no major objections. Council is in favor of eliminating the need for paper copies. Students will always have the option of printing and/or binding a copy for themselves or family members. Council members agreed that since this will be set as a Graduate College policy, it will be added to the Graduate Catalog during the next revision. The instruction sheet for students will also need to be updated. Target effective date will be Fall 2013.

**6. Graduate Council Representation & Standing Committees** – Available reports

- a. Faculty Senate – No report
- b. University Admissions & Standards – All graduate proposals passed.
- c. College of Graduate Studies' Admissions & Standards – No report
- d. University Curriculum Committee
  - Most attention and work has been dedicated to the 120 credit limit for programs and the 4 to 3 credit conversion.
- e. Graduate Faculty Review Committee – No report
- f. Petitions Committee – a small number (7) were sent to Committee for review
- g. Grade Dispute Committee – No report
- h. Program Review Committee – No report
- i. University Research Council
  - The last round of graduate Faculty Travel Awards were approved; 13 applications were received and all were funded.
  - There is still money available for this award, encourage applicants
  - The other funds (Faculty Scholarship Initiative, Faculty Research Development Award, and the Doctoral Dissertation Award) deadline is Friday, March 8.
  - The State of Ohio provided the money for the Faculty Research Development Award distributed based on the number of external awards brought into the University. The State will not continue this distribution. CSU will continue to provide funds for this award.

**7. Announcements**

- ❖ The departments of Philosophy and Religious Studies merged to create the Department of Philosophy and Comparative Religion and are sending notification to Graduate Council.

**8. Next Meeting:** The next meeting will be **MONDAY**, April 8 @ **1:00 p.m.** in PH 200.

**9. Adjournment:** The meeting adjourned at 2:57 p.m.