



GRADUATE COUNCIL

Minutes of Meeting Held November 17, 2016

<i>Present:</i>	Interim Dean Schultheiss, Interim Associate Dean Plecnik , Professors Deng, Sparks, Duffy, Lustig, Kosteas, Kostandy, Goodman, Shukla, Zingale, Xu, Delgado, Registrar Neal
<i>Absent/Excused:</i>	Professors Arndt, Hansman, Falk, Adluri, Francis, McLennan , Kaufman (sabbatical), Thornton
<i>Guests:</i>	Professors Bryan Pesta and Kristine Still, Karie Coffman

Dean Schultheiss called the meeting to order at 2:03 p.m.

1. **Approve Agenda** – The meeting Agenda was **approved**.
2. **Approve minutes from October 19, 2016 meeting** - The minutes were **approved** as written.
3. **New Business**
 - ❖ Curriculog proposals
 - i. Business College
 - Professor Bryan Pesta explained the proposal to waive the GMAT for CSU undergrads as entry to the MBA. If a CSU student has a 3.0 or better overall, the GMAT would not be required. Taking the GMAT is seen currently as a barrier to admissions. The proposal is for CSU students now but an additional proposal will be forthcoming that will waive the requirement for all students from AACCS accredited schools.
 - Discussion topics included why not all students now (department decided to take this first step), the 5th percentile on the GMAT does not provide much additional information, and other program’s similar decisions to waive such requirements. Kevin Neal clarified which catalog the new requirement would be in (2017-18), but added that students admitted before that catalog could be admitted under the new rule, with department approval.
 - Because of a glitch in the Curriculog routing system, Faculty Steering saw this proposal before Graduate Council.
 - **A motion was made to approve the Business proposal, which passed unanimously.**
 - ii. Education College – Admission requirement revisions for Foreign Language Education-Chinese, Urban Secondary Teaching, Special Education, Early Education, Graduate licensure
 - Dr. Kristine Still and Karie Coffman provided background information for the revisions. New program admission

requirements were put into place in October 2015 and current enrollment has declined. Also, the accrediting body does not require ACT and/or SAT scores for graduate students, which is a current requirement. The proposed revisions are more in line and marketable with similar universities to CSU.

- The proposed revisions keep the minimum undergrad GPA of 3.0, adds other pathways to admission, keeps the background check, and deletes the ACT/SAT/Praxis acceptable score requirements.
- A Council member asked if the 50th percentile on the Miller Analogies Test (MAT) or GRE was an overall score or for a particular area. It was suggested that 50th percentile “on each section” be added to the proposal, for clarification.
- **A motion was made to approve the proposal adding the note, “on each section” for clarification. The motion passed unanimously.**

4. Informational

- ❖ Dr. Schultheiss shared the information from CCGS concerning dual degrees. This came up as a result of the Master of Legal Studies (MLS)/Master of Public Administration and the Master of Legal Studies (MLS)/Master of Urban Planning & Design (MUPD) proposals Graduate Council reviewed at the October meeting. There is no ‘official, state’ rule. The state requires a minimum of 30 credits for a Master’s degree and as long as the degrees have that minimum, the state is fine with dual degrees. CSU is in alignment with other Ohio universities for the sharing of credits between the degrees. Dual degrees do not need to be reviewed by the state if both degrees currently exist.
- ❖ A Council member asked a related question for a future clinical doctoral proposal. Dr. Schultheiss clarified the Ohio rules of 60 required credits beyond the Master’s degree for a doctorate, and going from an undergraduate degree directly to the doctoral degree would need 90 credits.
- ❖ Dr. Schultheiss was approached by the Physics department concerning their Master’s degree exit requirements. It is being brought to Council for input and discussion. The current exit requirement is a research project. Instead of adding a new *track*, they want to add a thesis option. This would be for those students interested into going into a doctoral program. All students would take the research project course and those interested in the thesis option would receive faculty approval and then take the 699 thesis course. Discussion topics included: knowing early enough in the research project that a thesis will be the student’s choice, how thesis choices will impact faculty load, and that other programs have an *either/or* choice rather than the additional course for the thesis. Council members do not have any strong objections to this proposal. Kevin pointed out that the catalog material does not state that the Project is required.
- ❖ Proposal approval processes—Dr. Schultheiss shared the approval process chart from the Graduate College. She has been asked to bring up the possibility of another approval step for the Graduate Dean. Council members felt that administrators should not weigh heavily into program decisions, that control of

programs and curriculum was in the purview of faculty. Kevin clarified the Curriculog set up and procedures to move proposals along in the process. Curriculog's set up was based on the procedural flow from the Provost's web page. Council members discussed several possible scenarios, expressed concerns that having an additional administrative vote could possibly minimize the faculty input and did not support a separate vote by the Graduate Dean.

- ❖ Dr. Schultheiss mentioned that previously Council members did not want to see every new course that came through or those with a minor change (e.g., title change). She asked if Council still wanted to abide by that policy. After discussion, Council members decided that they did not need to see every syllabus from every new course or minimal course change. What they request is that a notification list be provided of all course proposals that have come to the Graduate College in Curriculog. If anything is questioned, it can be seen in Curriculog and discussed. Then a decision will be made to return the proposal or move it forward in the process. Therefore, a list will be provided at each Council meeting.

5. Graduate Council Representation & Standing Committees – Available reports

- a. Faculty Senate
 - Graduate proposals were approved
 - The new Film School was discussed
- b. University Admissions & Standards
 - No graduate proposals
- c. University Curriculum Committee
 - Most proposals did not pass
- d. Graduate Faculty Review Committee
 - The 36 Fall submissions from the Committee are proposed for Council approval
 - The Committee has raised these issues:
 - The credentials for Level 3 are too low. This will need to be discussed further at a later date in light of the Higher Learning Commission's mandates. Ideas will be formulated on how to evaluate credentials.
 - The format for submissions is not consistent. Can submissions be sent back when they do not follow the requested format?
 - **A motion to approve the Committee's recommendations for graduate faculty status was made and approved unanimously.**
- e. Petitions Committee
 - Thirteen petitions were reviewed and voted on by the Committee and two were acted upon by the Associate Dean.
- f. Grade Dispute Committee – There is one possible grade dispute pending.
- g. Program Review Committee – no report
- h. University Research Council
 - The Committee approved the procedures and guidelines for the Faculty Research Development (FRD) award, the Faculty Scholarship Initiative (FSI) award, the Dissertation Research Award and the undergraduate summer research awards. One change to the guidelines was to allow the members of the University Research Council to apply for the awards.
- i. Graduate Student Awards Committee
 - This second year there were 54 applications. The submissions have been divided amongst the Committee members for review. It is a goal to have each

application viewed by at least two reviewers. A Council member asked a specific question about the scoring.

- The CSU 3MT competition will be held early in the Spring semester.
- j. Path to 2020 Committee
 - The report is going to the Chairs' Council for review. After that meeting the report will go back to the Provost Deans' Council and then on to the President.
 - The document has been revised several times, specifically in reference to the graduate assistantship funding and time limits for GA funding.

6. Items for Future Discussion

- ❖ At the Faculty Senate Steering Committee meeting which Dr. Schultheiss and Cindy Skaruppa attended, the subject of recruitment of graduate students was raised. What are others doing with better enrollment? Dr. Schultheiss can get information from CGS and other Ohio universities. This will be on a future Graduate Council agenda.

7. Next Meeting: The next meeting will be **Wednesday, December 14 @ 10:00 a.m. in PH 103.**

8. Adjournment: The meeting adjourned at 3:42 p.m.