



GRADUATE COUNCIL

Minutes of Meeting Held on October 14, 2010

Present: Interim Dean Weyman, Professors Shelton, Klinger, Dixit, Boboc, Loovis, Tumeo, Sridhar, Foster, Vaughn, Spicer, Delgado, Jeffres, Mensforth, Jeffers

Absent/Excused: Professors Appan, Weinstein, Bubenik, Doerder, Kosteas, Thornton

Guests: Associate Dean LaGrange (College of Liberal Arts & Social Sciences), Professor Pamela Rutar (School of Nursing)

Interim Dean Weyman called the meeting to order at 2:05 p.m.

1. Approve Agenda

- ❖ A request was made from Dr. Boboc to submit his report first since he needed to leave for another meeting.
- ❖ The Agenda was approved as amended

2. Approve Minutes

- ❖ Revisions were made to the May 4, 2010 minutes to make additional clarifications for the archivist. The revised May 4, 2010 minutes were re-approved.
- ❖ One correction was made to the September 7, 2010 minutes concerning the volunteer committee to gather information on full-time graduate student status. With this correction, the September 7, 2010 minutes were approved.

3. Dean's Remarks: Dr. Weyman waived any remarks.

4. New Business

- a. Upcoming accreditation visit – Dr. Marius Boboc
 - i. Dr. Boboc discussed and shared information from the University's Briefing Book in order to prepare for the upcoming visit from the Higher Learning Commission accreditation staff.
 - ii. The Self-Study reflects Cleveland State University's sequence of accomplishments, identifies challenges, and what plans are in place to address those challenges.
 - iii. The opening statement guides the visit for CSU's moving forward with focal points (commitment to student success, distinctive image, etc.).
 - iv. All these relate to the five criteria set forth by the Higher Learning Commission.

- v. With input from an external consultant the Self-Study became more concise and emphasizes three main points: 1) CSU is future oriented, 2) CSU is student focused, and 3) CSU is a solid and reliable partner in the Cleveland area and northeastern Ohio.
 - vi. Several Open Forums are scheduled for any students, faculty and staff to attend.
- b. Museum Studies Certificate changes-The History department is proposing the following changes:
- i. Change completion hours from 20 to 16; dropping the 4 credit hour elective course—A motion was made for these changes and the motion was **APPROVED**.
 - ii. Drop the required PAD 651 course; create a new required course HIS 598, Collections Management—A motion was made for these changes and the motion was **APPROVED**.

5. Continuing Business

- ❖ Program Development Plan (PDP) process at CSU
 - i. Dr. Tumeo reported that previous to 2007 a PDP for a new graduate program was approved by the department, college committees and the college dean. The academic college dean then sent the proposal to the graduate dean who informed Graduate Council and sent the proposal to RACGS (Ohio Board of Regents Advisory Committee on Graduate Study) for review by other Ohio colleges/universities.
 - ii. At the end of 2007 this process was changed to include UCC, Faculty Senate and Provost approvals before sending to RACGS.
 - iii. Dr. Tumeo questions this changed process and would like to meet with the chair of the University Curriculum Committee, the Interim Dean of the Graduate College and the Provost to discuss it.
- ❖ Report—reducing credit hours required to hold a GA from 9 to 8 credits for full time graduate student status.
 - i. Dr. Tumeo's report shows a variety in required credit hours for graduate full time status.
 - INS (international) requires 8 credits each for two subsequent semesters.
 - Financial Aid uses the federal definition of 12 credits for undergraduates and graduates but financial aid can be given to graduate students who are half-time or more, half-time being 6 credits
 - Neither the Registrar nor OBOR have a specified requirement for full time graduate student status.
 - ii. Graduate Council Actions from 1991-1992 established 12-16 hours for full time graduate status, 8-16 for graduate assistants, and in 1996-1997 the university moved to semesters and full time graduate student enrollment became 9-12 hours required to hold a GA contract.
 - With the difference in courses of either 3 or 4 credits, will reducing the minimum to 8 credits become *harmful* for students?

- Programs can always use their discretion in deciding how many credit hours to support, so long as it is above the minimum.
 - Interim Dean Weyman would like Dr. Tumeo and Dr. Bubenik to draft a proposal suggesting a change to 8 credit hours minimum for full time status required to hold a GA after consultation with program directors.
- ❖ Graduate Council representation for new School of Nursing
 - i. Professor Pamela Rutar, from Nursing, attended the meeting.
 - ii. Dr. Weyman would like to open discussion of Graduate Council representation as a whole.
 - iii. Representatives have been elected based on subject areas, not colleges since the College of Arts & Sciences split into two separate colleges. Previously the College of Arts & Sciences would have comprised half of Graduate Council based on college size.
 - iv. Faculty Senate bases representation on the number of full-time faculty in each college.
 - v. Dr. Weyman would like to form a committee to look into this issue and present their suggestions to Graduate Council. Dr. Delgado (chair), Dr. Tumeo and Dr. Jeffres will work on this committee.

6. Graduate Council Representation & Standing Committee Reports:

- a. Faculty Senate – All graduate proposals before Senate were approved.
- b. University Admissions & Standards – Council’s representative was unable to attend the recent meeting but will provide information at the next Council meeting.
- c. College of Graduate Studies Admissions & Standards –No report.
- d. University Curriculum Committee – All graduate proposals were approved
- e. Graduate Faculty Review Committee – No report.
- f. Petitions Committee – No report
- g. Grade Dispute Committee – No report.
- h. Program Review Committee – The Dean’s representative and Graduate Council’s elected representatives have been submitted to the University Program Review Committee.
- i. University Research Council Committee – The Committee has met twice and is discussing internal funding proposals and the guidelines for implementation.

7. Items for future Discussion – none proposed

8. Announcements/Applause – none proposed

10. Next Meeting: The next Graduate Council meeting is scheduled for November 10, 2010 at 2:00 p.m. in Parker-Hannifin Hall, Conference Room #200.

11. Adjournment: The meeting adjourned at 2:50 p.m.