Cleveland State University
engagedlearning

Thesis and Dissertation Proposal Approval Form College of Graduate Studies

Prior to a student registering for Master's Thesis or Doctoral Dissertation, a Committee must be formed. Once a student has a proposed thesis or dissertation project approved by the supervising committee, the student should complete this form and secure the required signatures. The form should be sent by the Committee Chairperson to the Department Chairperson, for signature, then to the Academic College Dean and finally to the Graduate College Dean. Upon final approval, the student is then permitted to register for thesis/dissertation credits. A copy of the form is sent to the student and the Department after all signatures are secured. See the requirements below on Committee membership.

Name _____ CSU ID# _____

Address _____
city, state, zip code

Proposal: ❑ Master's Thesis ❑ Doctoral Dissertation Department of _____

Proposed Title: _____

_____

_____

Provide a brief description of the project:

_____

_____

_____

_____

_____

***Committee Membership** (please print names)

Chairperson _____

Member _____

Member _____

Member _____

Member _____

Member _____

Notification

_____
Department Chairperson Date

_____
Academic College Dean Date

Approval

_____
Graduate College Dean Date

***Master's thesis committees** must be composed of at least three members. The chairperson and at least two other members must hold Graduate Faculty status. ***Doctoral dissertation committees** must consist of at least three members. The chairperson and at least two other members must hold Graduate Faculty status. At least one member of the dissertation committee must be from outside of the unit awarding the degree. The outside member must hold Graduate Faculty status; or be approved by the Graduate Dean. Both master's thesis and doctoral dissertation committees may have additional members beyond the minimum of three persons. To be a a voting member, the additional person(s) must have Graduate Faculty status. Committee members not holding Graduate Faculty status may serve as non-voting members of the committee. To determine if a faculty member holds Graduate Faculty status, please consult the College of Graduate Studies' website at; www.csuohio.edu/gradcollege/. Or, contact the College of Graduate Studies at 216-687-9370, Parker-Hannifin Hall, 205.

Copy distribution: Graduate Studies / College Dean / Department / Student (REV. 5/08)