



**Cleveland State University**  
**Office of Graduate Admissions**  
**Graduate Degree Program Transfer Request**

**Graduate Degree Transfer Policy:** A student who has been admitted to a graduate degree program at Cleveland State University may request to transfer to another CSU graduate degree program. The student should meet with the Program Director of the new program to discuss a plan of study before submitting this Transfer Request signed by the \*new Graduate Program Director to:

For U.S. Citizens and Permanent Residents of the U.S.: Graduate Admissions Office  
 Parker-Hannifin Hall 227  
 2258 Euclid Ave.  
 Phone: 216/687-5599  
 Fax: 216/687-5400

For International Students: Graduate Admissions Office / International Admissions  
 Parker-Hannifin Hall 227  
 Phone: 216/687-4579  
 Fax: 216/687-5400

Upon receipt of the signed transfer form, the Office of Graduate Admissions will make available the student's application materials available to the new program. Additional materials may be required to meet the requirements of the new program. The transfer is not effective until the new Program Director forwards an admission decision to the Office of Graduate Admissions Office / International Admissions.

**To be completed by the student:**

Name _____			CSU ID _____		
Please Print	Last	First	Middle Initial		
Street Address _____			Apt. Number _____		
City _____		State _____		Zip _____	
Phone: Home _____		Work _____		Cell _____	
Student's Signature (required) _____				Date _____	
<b>Original Program:</b>					
Name of Program (example: M.S. in Chemistry) _____				Term/Year admitted _____	
<b>New Program:</b>					
(Example: M.S. in Biology) _____				Request admission term and year _____	
Degree Status (new program): ___ Master's ___ Specialist ___ Doctoral					

**Approvals:**

**\*New Program Director:**  
 Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office of Graduate Admissions Director** (signature) \_\_\_\_\_ Date \_\_\_\_\_