



Cleveland State University
Office of Graduate Admissions
Graduate Degree Program Transfer Request

Graduate Degree Transfer Policy: A student who has been admitted to a graduate degree program at Cleveland State University may request to transfer to another CSU graduate degree program. The student should meet with the Program Director of the new program to discuss a plan of study before submitting this Transfer Request signed by the *new Graduate Program Director to:

For U.S. Citizens and Permanent Residents of the U.S.:

Graduate Admissions Office
 2121 Euclid Avenue, PH 227
 Phone: 216/687-5599
 Fax: 216/687-5400

For International Students:

Center for International Services and Programs (CISP)
 Keith Building, Room 1150
 Phone: 216/687-3910

Upon receipt of the signed transfer form, the Office of Graduate Admissions/CISP will sign the transfer form and make available to the new Graduate Program Director the student's application materials. Additional materials may be required to meet the requirements of the new program.

The transfer is not effective until the new Program Director forwards an admission decision to the Office of Graduate Admissions Office/CISP.

To be completed by the student:

Name _____			CSU ID _____	
Please Print	Last	First	Middle Initial	
Street Address _____			Apt. Number _____	
City _____		State _____	Zip _____	
Phone: Home _____	Work _____	Cell _____	Email _____	
Student's Signature (required) _____			Date _____	
Original Program:				
Name of Program (example: M.S. in Chemistry) _____			Term/Year admitted _____	
New Program:				
(Example: M.S. in Biology) _____			Request admission term and year _____	
Degree Status (new program): <input type="checkbox"/> Master's <input type="checkbox"/> Specialist <input type="checkbox"/> Doctoral				

Approvals:

***New Program Director:**

Printed Name _____ Signature _____ Date _____

Office of Graduate Admissions Director (signature) _____ Date _____