

**Cleveland State University/College of Graduate Studies
GRADUATE CREDIT BY EXAMINATION**

INSTRUCTIONS:

1. The Graduate Dean and Department Graduate Program Director authorize the student to take the examination for credit by signing the top portion of this form.
2. The student submits this form to the Cashier's office with a \$20.00 fee, and returns the form to the Department Graduate Program Director certifying payment of the fee.
3. After the student has taken the examination, the Department sends the form to the Registrar's office, if credit is to be granted, with copies distributed as indicated.

_____ is approved to
Student's Name *Student Number*
take an examination for credit in _____ upon
Department, Course, and Number
payment of a \$20 examination fee.

*Graduate Program Director of the
Department offering the Course/Examination* *Date*

Graduate Dean *Date*

CASHIER'S OFFICE

**Official Stamp indicates
payment of \$20 fee.**

TO: Registrar FROM: _____ DATE: _____
Department

The student listed above has taken the examination for credit in the following course:

_____ and has been granted _____ semester
Department, Course, and Number
credit hours to be posted onto the student record.

Graduate Program Director of the Department offering the Course/Examination

Registrar—(original) Graduate Dean—(canary) Graduate Dept.—(pink) Student—(goldenrod)