

**Directory Information  
Restriction Request**

The Family Education Rights and Privacy Act of 1974 permits Cleveland State University to release directory (public) information about students. Directory (public) information includes the student’s name, participation in officially recognized activities and sports, height and weight for members of athletic teams, dates of attendance, degrees earned and awards (honors) earned.

Students have the right to restrict the release of directory information.

**If the release of directory information is restricted, it must be noted that the information will be withheld from ALL third parties. Such third parties include prospective employers, honor societies, the news media, relatives, friends and all others. It is important to carefully consider the potential consequences of restricting the release of directory information.**

Questions about restricting the release of directory information can be directed to Campus411 in MC 116 or by phone at 216-687-5411.

Students no longer in attendance do not have the right to restrict their information.

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Cleveland State University  
Division of Enrollment Services

**Directory Information  
Restriction Request**

I wish to restrict the release of my directory information. I understand that my information will be withheld from ALL sources until this restriction is retracted by me.

I wish to retract my previous request to restrict the release of my directory information.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

CSU ID #: \_\_\_\_\_ Date: \_\_\_\_\_

***Completed forms can be submitted to Campus411 (MC 116) with photo identification. All completed requests must be accompanied by a photocopy of the student’s photo identification.***