



Division of Enrollment Services

**Request for Academic Reassessment**

*\*Please print all information.*

**STUDENT INFORMATION**

Name \_\_\_\_\_

CSU ID # \_\_\_\_\_

Academic Program (e.g.: Education Degree Seeking) \_\_\_\_\_

**REGULATIONS**

A student is eligible for academic reassessment after an absence of at least one academic calendar year (three consecutive semesters, including summer), if:

- The student returns to Cleveland State University with no more than 90 semester credits earned with a cumulative GPA of less than 2.00
- The student successfully completes at least 16 credit hours with a CSU GPA of 2.00 or higher following his or her return.
- If a student’s record indicates multiple absences of at least one academic calendar year, no fewer than 16 credits must be successfully completed following the most recent absence in order for reassessment to be granted.
- An absence is defined as a period of time in which no attempted or earned credit is posted to a student’s academic record.
- Academic Reassessment will only be granted once.

**INSTRUCTIONS**

- Obtain written approval of a university academic advisor.
- Present this form to Campus411 for submission.
- ***Submissions must be within the first five weeks of the semester or summer immediately following the successful completion of at least 16 credit hours with a GPA of 2.00 or higher.*** A Request for Academic Reassessment will not be considered if it is received after the submission deadline.

Term or terms	Number of total credits completed	Number of credits completed following absence	Term/s GPA	Cumulative GPA

**\*Signature (required):** \_\_\_\_\_ Date \_\_\_\_\_

**\*Academic Advisor signature:** \_\_\_\_\_ Date \_\_\_\_\_

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Please return to Campus411 in UC 162