

Fall 2009 - Undergraduate Late Add Form

For Currently Enrolled CSU Students (After August 28, 2009)

**Please note: This form is invalid after October 30, 2009.
College petition is required to Late Add.*

Please Print

CSU ID# _____

Last Name _____ First Name _____ M.I. _____ Date ____/____/20____

College _____ Graduate Undergraduate

Home Phone _____ Business Phone _____ Email Address _____

List all courses to be **ADDED** to your schedule:

Class Number	Credit Hours	Department / Number / Section	* Complete ALL boxes. Instructor signature is mandatory*			
			Please verify if student has attended from beginning of term			LATE REGISTRATION
INSTRUCTOR SIGNATURE			YES	NO	UNKNOWN	
						<input type="checkbox"/> YES
						<input type="checkbox"/> YES
						<input type="checkbox"/> YES

**After August 28, 2009 Proof of Payment will be required.*

My signature acknowledges I understand and agree that my registration obligates me financially to Cleveland State University for all tuition charges and fees associated with my course enrollment and I acknowledge and accept this obligation. I understand and agree that any refund and/or credit to which I may be entitled will be processed in accordance with applicable University policies and procedures.

Student Signature **Date**

List all courses to be **DROPPED** from your schedule:

Class Number	Credit Hours	Department / Number / Section

For Office Use Only:

Course Payment Verification:

(Attach supporting documentation when applicable)

For Office Use Only:

Date Processed: _____

Staff Member Initials: _____