

Fenn College of Engineering

Long-Term Equipment Loan Form

The following equipment is on loan to Faculty/Staff/Students listed below

Equipment Serial Number: _____

Faculty/Staff/Student Name: _____
Please print

Equipment Type: _____

Item Description: _____

Starting Date: _____

Signature: _____

Return Date: _____

Signature: _____

Purpose of Equipment Loan: _____

Authorized Signature: _____

Staff Official Use—Upon Equipment Return

Name: _____

Signature: _____

Condition of Equipment: _____

*****A copy of this form must be submitted to the Engineering Dean's Office*****