

Career Development Checklist

For School of Communication Majors

- Meet with your Career Services Coordinator.**
Anita Ruf-Young, 687-5534, RTW 271, CSU Career Services Center
a.rufyoung@csuohio.edu
- Create an Account at [CSUcareerline](#)**
Log in, post your resume and browse job, co-op and internship listings.
- Join student organizations & professional associations.**
Visit the School of Communication website for more information
www.csuohio.edu/class/com
- Build your Resume and portfolio.***
For assistance see CSU Career Services, your faculty advisor, or the School of Communication Internship Director and the School website.
- Participate in Mock Interview*** at CSU Career Services Center.
- Conduct Informational Interviews*** with professionals in your career field.
- Search for internship placements** using [CSUcareerline](#), CSU Career Services Center's on-line database of employers. Also visit the School of Communication's [Internship page](#) and select Employer Directories.
- Register your internship for college credit** via COM 490 or CSC 300/400. Meet with the School of Communication Internship Director or Career Services Coordinator assigned to Communication.
- Attend CSU Career Fairs** in the Fall and Spring semesters.

*These activities can be accomplished by enrolling in:
CSC 121 Career Orientation (1 credit)
CSC 224 Career Exploration (3 credits)
CSC 321 Employment Strategies (1 credit).

- Meet with your College of Liberal Arts and Social Sciences (CLASS) Advisor and your School of Communication Division Director** to discuss your career goals and required degree coursework.