

Office of Field Services (OFS) 2005-2006 Calendar

August 2005

Date	Event	Participants
Aug 1 st	All Fall 2005 pre-requisites due in OFS	Fall 2005 Prac/ST Interns
Aug 15 th	Spring 2006 on-line application begins	Fall 2005 Methods, Spring 2006 Prac/ST Interns
Aug 22 nd , 11:30–2:30	Supervisors Fall Orientation	Supervisors, Faculty
Aug 23 rd , 10–3	Fall 2005 ST Orientation	ST Interns, Supervisors
Aug 24 th , 4–6	Mentor Fall Orientation	Mentors
Aug 25 th , 10–3	Fall 2005 Prac Orientation	Prac Interns, Supervisors
Aug 29 th ; 8-9 am	1 st day Fall 2005 Interns; make-up Orientation	Prac/ST Interns

September 2005

Date	Event	Participants
Sept 15 th	Spring 2006 On-line application ends	Fall 2005 Methods, Spring 2006 Prac/ST Interns
Sept 19 th , 12–1	Spring 2006 ST Information Session #1	Spring 2006 ST Interns
Sept 21 st , 2–3	Spring 2006 ST Information Session #2	Spring 2006 ST Interns
Sept 27 th , 3-4	Spring 2006 ST Information Session #3	Spring 2006 ST Interns
Sept 29 th , 12-1	Spring 2006 Prac Information Session #1	Spring 2006 ST Interns

October 2005

Date	Event	Participants
Oct 3 rd , 2-3	Spring 2006 Prac Information Session #2	Spring 2006 Prac Interns
Oct 5 th , 3-4	Spring 2006 Prac Information Session #3	Spring 2006 Prac Interns
Oct 11 th , 4–6	East Mentors Mid-Semester Meeting	East Mentors, Faculty
Oct 12 th , 2–4	Supervisors Mid-Semester Meeting	Supervisors, Faculty
Oct 14 th	Mid-term evaluations due in OFS	Mentors, Supervisors, Faculty
Oct 20 th , 4–6	West Mentors Mid-Semester Meeting	West Mentors, Faculty
Oct 24 th	Transition to 2 nd experience	Fall 2005 Prac/ST Interns with split experiences

November 2005

Date	Event	Participants
Nov 4th	Last Day to withdraw “W” appears on transcript	Fall 2005 interns
Nov 18 th	Portfolio evaluations due in Dean’s Office	Fall 2005 Prac/ST Supervisors

December 2005

Date	Event	Participants
Dec 1 st	All Spring 2006 pre-requisites due in OFS	Spring 2005 Prac/ST Interns
Dec 7 th	Supervisor Semester-End Meeting	Supervisors, Faculty
Dec 9 th	Ending date for Fall 2005 Prac/ST Interns	Prac/ST Interns
Dec 9 th	Fall 2005 ST award nominations due in OFS	Mentors, Supervisors, Faculty
Dec 12 th -17 th	Final Exams	Methods, Prac, ST Interns
Dec 16 th	Prac/ST forms due in OFS: grade sheets, 7/15-week evaluations; observation forms; Mentor, Fieldwork Site, Intern, and Supervisor Evaluations; mileage forms; Intern attendance forms	Mentors, Supervisors, Faculty

January 2006

Date	Event	Participants
Jan 9 th , 11:30-1:30	Supervisors Spring Orientation	Supervisors, Faculty
Jan 15 th	Summer 2006/Fall 2006 on-line application begins	Spring 2006 Methods, Summer 2006 Prac/ST, Fall 2006 Prac/ST Interns
Jan 10 th , 10-3	Spring 2006 ST Orientation	ST Interns, Supervisors
Jan 11 th , 4-6	Mentor Spring Orientation	Mentors
Jan 12 th , 10-3	Spring 2006 Prac Orientation	Prac Interns, Supervisors
Jan 17 th	1 st day Spring 2006 Interns; make-up Orientation	Prac/ST Interns

February 2006

Date	Event	Participants
Feb 9 th	3 rd Annual COEHS Partnership Conference	All are invited
Feb 15 th	Summer 2006/Fall 2006 on-line application ends	Spring 2006 Methods; Summer 2006, Fall 2006 Prac/ST Interns
Feb 21 st , 12-1	Fall 2006 ST Information Session #1	Fall 2006 ST Interns
Feb 27 th , 2-3	Fall ST Information Session #2	Fall 2006 ST Interns
Feb 28 th , 4-6	East Mentors Mid-Semester Meeting	East Mentors, Faculty

March 2006

Date	Event	Participants
Mar 1 st , 2-4	Supervisors Mid-Semester Meeting	Supervisors, Faculty
Mar 2 nd , 3-4	Fall 2006 ST Information Session #3	Fall 2006 ST Interns
Mar 3 rd	Mid-term evaluations due in OFS	Mentors, Supervisors, Faculty
Mar 6 th , 12-1	Fall 2006 Prac Information Session #1	Fall 2006 Prac Interns
Mar 6 th	Transition to 2 nd experience	Spring 2006 Prac/ST Interns w/ split experiences
Mar 8 th , 2-3	Fall 2006 Prac Information Session #2	Fall 2006 Prac Interns
Mar 9 th , 4-6	West Mentors Mid-Semester Meeting	West Mentors, Faculty
Mar 10 th , 3-4	Fall 2006 Prac Information Session #3	Fall 2006 Prac Interns
Mar 12 th – 19 th	CSU Spring Break	Prac Interns
Mar 31 st	Last Day to withdraw “W” appears on transcript	Spring 2006 interns

April 2006

Date	Event	Participants
Apr 14 th	Portfolio evaluations due in Dean’s Office	Spring 2006 Prac/ST Supervisors

May 2006

Date	Event	Participants
May 3 rd	Supervisor Semester-End Meeting	Supervisors, Faculty
May 5 th	Ending date for Spring 2006 Prac/ST Interns	Prac/ST Interns
May 5 th	ST award nominations due to OFS	Mentors, Supervisors, Faculty
May 6 th -12 th	Final Exams	Methods, Prac, ST Interns
May 12 th	Prac/ST forms due in OFS: grade sheets, 7/15-week evaluations; observation forms; Mentor, Fieldwork Site, Intern, and Supervisor Evaluations; mileage forms; Intern attendance forms	Mentors, Supervisors, Faculty

June/July 2006

Date	Event	Participants
Jun 1 st	All Summer 2006 pre-requisites due in OFS	Summer 2006 Prac/ST Interns
Jun 7 th , 4-5	Summer 2006 Orientation Meeting	Summer 2006 Prac/ST Interns, Supervisors
Jul 3	First day of classes for Summer 2006 experiences	Summer 2006 Prac/ST Interns