

**CONSTITUTION**  
**STUDENTS TODAY, ALUMNI TOMORROW**

**ARTICLE I: NAME**

The name of this organization at Cleveland State University shall be Students Today, Alumni Tomorrow; hereinafter referred to as STAT.

**ARTICLE II: PURPOSE**

**Section 1: Mission**

Students Today, Alumni Tomorrow is an organization that forges relationships between Cleveland State University students and alumni. Its goal is to enhance the student experience by engaging students in opportunities that strengthen their lifelong loyalty to Cleveland State University.

**Section 2:**

Advance the relationship between students and alumni by facilitating programs and events that support student-alumni networks.

**Section 3:**

Instill a sense of tradition among students, faculty, staff, and alumni by promoting school spirit and recording all traditions to build pride in the University.

**Section 4:**

Help to foster young alumni relations by educating fellow students about the importance of philanthropy and the role of donors at the University.

**Section 5:**

Introduce students to the Alumni Association before graduation by bridging the gap between the campus and corporate experiences.

**Section 6:**

Enhance student involvement in the University by maintaining a positive experience for students while at Cleveland State University; promoting the involvement and support of future alumni.

**ARTICLE III: MEMBERSHIP**

**Section 1: Eligibility**

All undergraduate and graduate students enrolled at Cleveland State University shall be eligible for membership in Students Today, Alumni Tomorrow.

**Section 2: Structure**

STAT shall be composed of three (3) levels of membership.

### **Section 3: General Member**

A general member is a student who has signed up to be a STAT member for the semester. Attendance in general membership meetings shall not be required of general members but is preferred.

### **Section 4: Board Member**

A Board Member is a student who has signed up to be a STAT member and meets the following requirements: participates regularly in STAT programs, events, and committees; attends two (2) official STAT meetings per semester; participates in at least one (1) STAT program or event per semester.

### **Section 5: Executive Board Member**

A Executive Board member is a student who has signed up to be a STAT member and meets the following requirements: participates regularly in STAT programs, events, and committees; attends all official STAT meetings per semester; participates in at least half the STAT programs or events per semester; holds at least one (1) office hour a week per semester; student is appointed as an officer by the STAT Advisor.

### **Section 6: Requirements**

Any student who files a STAT membership request form shall be admitted to the organization for the term of one (1) semester. At the end of each semester members will be asked to renew membership by updating their information. Membership in STAT shall cease if the student fails to renew membership at the end of the semester. Membership in STAT will also cease if the student does not abide by the guidelines of the "Cleveland State University Code of Student Conduct," "Student Organization Involvement Guide," or if the student violates the purposes or policies of STAT.

## **ARTICLE IV: OFFICERS**

### **Section 1: Executive Board Members**

The selected officers shall consist of President, Officer of Student-Alumni Network (Vice-President), Officer of Tradition and Spirit (Secretary), and Officer of Philanthropy (Treasurer). The selected officers shall form the STAT Executive Board.

### **Section 2: President**

The president shall be responsible for providing leadership and guidance to all members by ensuring that STAT upholds its mission and purpose. He/She shall also be responsible for the following: leads all new member recruitment; oversees all officers; co-chairs all membership meetings; responsible for the initiation and implementation of all STAT activities.

### **Section 3: Officer of Student-Alumni Network (Vice-President)**

The Officer of Student-Alumni Network shall be responsible for all student-alumni programs, events, and activities. He/She shall also be responsible for the following: attends and contributes to Cleveland State University Alumni Association Student-Relation Team meetings; serves and is charged with the same responsibilities and authority vested in the President in the event that the President is unable to act due to his/her absence.

**Section 4: Officer of Tradition and Spirit (Secretary)**

The Officer of Tradition and Spirit shall be responsible for promoting school spirit and keeping record of all traditions. He/She shall also be responsible for the following: keeps accurate and detailed records of all STAT meetings and affairs; sends/transmits all official STAT correspondence; coordinates the preparation and distribution of STAT flyers, handouts, newsletters, publications, and other marketing.

**Section 5: Officer of Philanthropy (Treasurer)**

The Officer of Philanthropy shall be responsible for educating fellow students on philanthropy and the importance of giving to the University. He/She shall also be responsible for the following: Students Helping Students (SHS); oversees all budgets, financial reports, and fund-raising activities; receives and distributes STAT funds upon the authorization of the STAT Advisor.

**Section 6: Advisor**

Specific duties of the STAT Advisor are as follows: oversees all activities of STAT; attends all STAT official meetings; attends all functions designated as official by the President of STAT; meets bi-weekly with each member of the STAT Executive Board; represents STAT's interest with the Cleveland State University Alumni Association; ensures that STAT follows the regulations set down in the Constitution; shall vote only in the event of a tie.

**Section 7:**

The selected officers must meet any and all requirements for holding office as stated in the "Student Organization: Policies, Procedures and Guidelines" document.

**ARTICLE V: ELECTIONS**

**Section 1: Selection and Eligibility**

STAT Executive Board offices are granted on an application-only basis. Students interested in the STAT Executive Board must submit an application form and letter of recommendation to the STAT Advisor. STAT Executive Board application packets will be made available to interested students at official STAT recruitment events and meetings. A selection committee shall evaluate all applications and select students for the STAT Executive Board based on requirements stated in the STAT Executive Board application packet.

**Section 2: Term of Office**

Selected students will serve on the STAT Executive Board for the term of one (1) academic year beginning in August.

**Section 3: Vacancies**

Any vacancy of the STAT Executive Board created through resignation, dismissal, or other circumstances shall be filled at the discretion of the STAT Advisor.

**Section 4: Order of Succession**

The order of succession in the case of vacancies shall be: President, Vice President, Secretary and Treasurer.

**ARTICLE VI: APPOINTMENTS****Section 1:**

The STAT Advisor and/or President may appoint such positions (e.g. Committee Chairpersons) as may contribute to the successful operation of the organization.

**ARTICLE VII: REMOVAL FROM OFFICE****Section 1: Removal from Executive Board**

Failure to perform the duties and responsibilities of a STAT Executive Board Member office shall constitute reason for removal from office. Proceedings to remove a member from the STAT Executive Board shall only be initiated by the STAT Advisor.

**Section 2: Resignations**

All resignations from the STAT Executive Board shall be presented to the President and Advisor of STAT in writing two (2) weeks prior to the final resignation date.

**ARTICLE VIII: MEETINGS****Section 1: General Meetings**

General membership meetings shall be held monthly during the semester as set by the STAT Executive Board, with additional meetings called by the President as needed. Notice of additional meetings must be given to all members in the timeliest manner possible. The official means of notifying members shall be agreed upon at the first meeting of each new semester.

**Section 2: Executive Board Meetings**

The STAT Executive Board shall meet when called by the President.

**Section 3: Committees Meetings**

STAT committees shall meet when called by an Executive Board Member.

#### **Section 4: Meeting Voting**

All STAT members have equal voting rights within the organization at meetings. Members must be present at the official STAT membership meeting when voting takes place in order to vote. Quorum shall be defined as fifty percent plus one of the total members present.

#### **Section 5: Meetings Attendance**

Attendance at all STAT meetings shall be recorded with a sign-in sheet. Members shall also receive a reward point/punch for official membership meeting attendance.

#### **Section 6: Meeting Absences**

Absences shall be excused for the following reasons and a confirmation note may be required: academic class, illness, family emergency, or observance of religious holidays. Excused absences shall be reported to the STAT President or Vice President no later than twenty-four hours prior to the scheduled meeting.

### **ARTICLE IX: FUNDING**

#### **Section 1: Finances**

The STAT Advisor shall be responsible for managing and overseeing all STAT funds, as received by the Cleveland State University Alumni Association. The STAT Advisor shall determine the appropriation of funds within the STAT areas and shall have the authority to assess and, if necessary, reassign those funds. All fund-raising shall be conducted in accordance with Cleveland State University policies.

### **ARTICLE X: CONSTITUTIONAL REVISION**

#### **Section 1: Amendments**

Any revision or amendments to this constitution – including change of organizational bylaws - shall be adopted by a two-thirds (2/3) vote of the members present at two (2) consecutive official STAT meetings at which the amendment has been read.

#### **Section 2: Proposed Amendments**

Any member of STAT may offer an amendment or proposal to the STAT Executive Board. Proposed amendments must be discussed at a minimum of two (2) official STAT meetings prior to a final vote. The decision to discuss the proposed amendment will be decided by the STAT Executive Board at the time of the proposal. A unanimous vote against the proposed amendment will rescind the amendment and terminate further consideration. Approval of the proposed amendment will mandate the placement of the amendment on the official meeting agenda for discussion at the next two (2) meetings. The final vote on the proposed amendment shall be taken at the second consecutive meeting at which the

amendment has been read. No absentee ballots will be permitted on any vote pertaining to an amendment to the constitution. Amendments shall be effective beginning with the next STAT Executive Board term.

### **Section 3: Approved Amendments**

Once approved by the membership, any constitutional amendments – including change of bylaws - shall be submitted to the Student Life Committee of the Cleveland State University Faculty Senate for final approval.

### **Section 4: Ratification**

Ratification of the constitution shall require a unanimous vote of STAT Executive Board and two-thirds (2/3) vote of the members present at two (2) consecutive official STAT meetings at which the constitution has been read. No absentee ballots will be permitted on any vote pertaining to the constitution.

## **ARTICLE XI: JURISDICTION**

### **Section 1: University Compliance**

STAT is subject, as a recognized/registered student organization, to the rules, regulations, and policies of the Cleveland State University and the laws of the State of Ohio. The rules, regulations, and policies of the Cleveland State University shall hold precedence over any and all rules, regulations, and policies applying to STAT, including those of national organizations with which STAT is affiliated.

### **Section 2: Non-Discrimination**

It is the policy of this organization that there shall be no discrimination in any project, program, or activity. As defined in The Code of Student Conduct, students have the right to be free from discrimination on the basis of race, color, religion, sex, sexual orientation, national origin, handicap, age, disability, disabled veteran or Vietnam era veteran status.

### **Section 3: Hazing**

Hazing is strictly prohibited. As defined in The Code of Student Conduct, Hazing shall be defined as any conduct, act, method of, or coercion of another to do an act of initiation or admission into any organization which occurs on or off University premises and which willfully or recklessly causes or creates a substantial risk of causing physical or mental harm to any student or other person. Examples include, but are not limited to, extended deprivation of sleep or rest; forced consumption of food, liquor, other beverages, or drugs; beating or branding; forced exclusion from social contact; or forced conduct which could result in embarrassment to any person. Any activity or behavior meeting the definition as described above shall be considered to be a forced activity, notwithstanding the willingness of the individual involved to participate in such activity.